

Community Co-op Board of Directors' Annual Work Plan 2019

In addition to upholding the Board's general responsibilities as outlined by the bylaws, Board policies and Co-op principles, the Board commits to the following annual Work Plan.

With the help of Co-op management, the Board is in the process of developing a five-year strategic plan to review goals and plans beyond completion of the Co-op West Main expansion. A draft of the plan is expected to be shared with members at the annual General Membership Meeting in May. The plan should be finalized before the end of the year.

PROVIDE FOOD AND GOODS

Meet the needs of our member owners and community

- Support our member benefit programs **Board Oversight**
 - i. Maintain current membership fee (\$35 lifetime).
 - ii. Co-op Basics, monthly specials and coupons.
 - iii. Enough Abundance to Share (EATS).
 - iv. Working Members Program.
 - v. Distribution of member dividends when it is fiscally prudent.
 - vi. Members wishing to participate in Co-op capital improvement projects earn interest from member loans.

 - Continue community engagement efforts **Board Oversight/Giving Committee/Marketing**
 - Support causes and local non-profits.
 - Public school programs (such as Farm to School, Apple A Day and Coffee for Classrooms).
 - Participation in the Gallatin County 4-H Program (mentoring, auction, workshop/seminar).

 - Enhance member engagement efforts **Marketing/Membership Committee**
 - As part of the strategic planning process, determine effective and appropriate member engagement (including 40th anniversary activities).
 - Assess how we can better meet member needs (through tools such as customer surveys).
 - Use social media, mailings and other methods to inform, educate and increase consumer awareness about the Co-op's commitment to high-quality food and goods.
 - Increase opportunities for board members to interact with Co-op members.
- Board Oversight**

- Review draft five-year strategic plan at 2019 annual General Membership Meeting (GMM).

Be the best place to purchase high-quality food and goods

- Complete the expansion on time and within budget.
- Continue to investigate options for expanding food service and grocery.
- Prioritize purchases of local and organic foods and communicate the benefits to members and the community.
- Investigate national and local market trends and competition.
- Increase the number of Co-op branded products

Outcompete the competition

- Seek out recognition for being the region’s best grocery store. **Marketing**
- Actively market what sets us apart from the competition. **Marketing**
- Expand partnerships with other local organizations. **Giving/Marketing**
- Make the Co-op the best place to work in Bozeman (and through the strategic planning process continue to investigate and support staff benefits, livable wages, bonuses, recruitment, efficiencies, safe and desirable work environment and continuing education). **Board Oversight**
- As part of strategic planning process, determine appropriate cash reserves. **Board Oversight/Finance Committee**
- Ensure and recruit diverse demographics and professional skillsets within the board. **Nominations and Processes**
- Support and encourage board education (annual finance training, CCMA attendance, etc).
- Support involvement with National Cooperative Grocers. **Management/Board Oversight**
- Research, monitor and adopt innovative technology to keep the Co-op competitive and efficient in our market and within our competitive landscape.

PROMOTE SUSTAINABLE PRACTICES

Make environmental sustainability a continued priority

- Require, recognize, and celebrate green elements throughout existing operations, as well as those that are part of the current expansion and any future expansions.
- Active leadership in addressing climate change by participating in the “We’re Still In” Co-op climate commitment.
- Prioritize the purchase of local and organic foods and create strategies to advocate for the local food system and organic practices. **Board Oversight/Open and Local**
- Continued commitment to bulk food and goods with the establishment of the new bulk room.
- Support organizations that encourage environmental sustainability.

- Educate customers about why the Co-op cares about sustainability and how we support it (like White Bark Pine program, 40 trees for forty years). **Marketing**
- Continue composting program. **Management, Marketing**